

**Performance Management Plan (PMP)  
Evaluation Instrument- [Charter Holder Name]**

**Scoring Criteria and Comments**

Each Performance Management Plan will be evaluated based on the inclusion of the required elements within each section. The evaluator will make the following determination:

- |                                 |  |
|---------------------------------|--|
| <b>FULL DESCRIPTION</b>         | – The plan <u>sufficiently</u> addresses all of the required elements. |
| <b>PARTIAL DESCRIPTION</b>      | – The plan <u>partially</u> addresses the required elements.           |
| <b>VERY LIMITED DESCRIPTION</b> | – The plan <u>does not</u> address each of the required elements.      |

I. PLAN NARRATIVE					
Required Elements	A response that meets the requirement will include:	F D	P D	V L D	Comments
A detailed description of all efforts conducted by the school in the past five years that demonstrates a concerted effort and capacity to improve pupil achievement.	<ul style="list-style-type: none"> <li>the school's efforts for the previous five years to provide and implement a [mathematics or reading] curriculum that improves student achievement. (Ex: Curriculum alignment, curriculum maps, pacing guides, instructional material adoptions, committee work, data review teams)</li> </ul>				PD-The description provided for the past [five] years lacks detail as to how the actions taken will result in improved pupil achievement.  PD-The description provided does not include a continuous [or sequential] effort to provide a curriculum that improves pupil achievement.  VLD – Both PD or No description was provided.
	<ul style="list-style-type: none"> <li>the school's efforts for the previous five years to develop and implement a plan for monitoring the integration of the Arizona Academic Standards into [mathematics or reading] instruction. (Ex: Lesson plan review, formal teacher evaluations, informal classroom observations, checklists, data review teams)</li> </ul>				PD-The description provided for the past [five] years lacks detail as to how the actions taken has resulted in a plan for monitoring the integration of the Arizona Academic Standards.  VLD -The description provided does not include continuous efforts to develop or implement a plan for monitoring the Arizona Academic Standards. OR No description was provided.

	<ul style="list-style-type: none"> <li>the school's efforts for the previous five years to develop and implement a plan for monitoring and documenting student proficiency in [mathematics or reading]. (Ex: Formative and summative assessments, common/benchmark assessments, articulated assessment plan, data review teams)</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail as to how the actions taken has resulted in a plan for monitoring and documenting student proficiency.</p> <p>VLD - The description provided does not include continuous efforts to develop or implement a plan for monitoring and documenting student proficiency. OR No description was provided.</p>
	<ul style="list-style-type: none"> <li>the school's efforts for the previous five years to develop and implement a professional development plan that supports effective implementation of a [mathematics or reading] curriculum. (Ex: Articulated plan, literacy or math coach support, external consultant training, data review teams)</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail as to how the actions taken has resulted in a professional development plan.</p> <p>VLD - The description provided does not include continuous efforts to develop or implement a professional development plan. OR No description was provided.</p>
A detailed description of the process used for conducting an analysis of relevant pupil achievement data.	<ul style="list-style-type: none"> <li>the school's efforts for the previous five years to analyze relevant pupil achievement data. (Ex: data walls, data training, data review teams)</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail as to whether relevant data was analyzed.</p> <p>VLD - The description provided does not include continuous efforts to analyze relevant data. OR No description was provided.</p>
	<ul style="list-style-type: none"> <li>a detailed description of the types of data collected and the process used in conducting the analysis of the relevant data.</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail on the types of data collected.</p> <p>PD-The description provided for the past [five] years lacks detail as to how relevant data was analyzed.</p> <p>VLD - The description provided does not include detailed efforts to collect and analyze relevant data. OR No description was provided.</p>
	<ul style="list-style-type: none"> <li>justification of how data selected for the analysis is relevant to improving pupil achievement.</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail on the types of data collected.</p> <p>PD-The description provided does not address how the selected data is relevant to improving pupil achievement.</p> <p>VLD – Both PD OR No description was provided.</p>

The findings from the data analysis.	<ul style="list-style-type: none"> <li>the school's detailed interpretation of the findings from the data analysis of the school's relevant data for the previous five years, including patterns and trends, as well as strengths and weaknesses.</li> </ul>			<p>PD-The description provided for the past [five] years lacks detail regarding identified patterns and trends.</p> <p>PD-the description provided for the past [five] years lacks detail regarding identified strengths and weaknesses.</p> <p>VLD - Both PD OR No description was provided.</p>
	<ul style="list-style-type: none"> <li>a representation of the findings using charts and graphs that are understandable to the reviewer and clearly depict the results.</li> </ul>			<p>PD-The charts and graphs included did not provide a detailed representation of the findings from the data analysis.</p> <p>VLD-The charts and graphs included were not relevant to the findings from the data analysis.</p> <p>VLD - Charts and graphs were not included.</p>
A detailed description of how the plan that is presented is directly linked to the findings from the data analysis.	<ul style="list-style-type: none"> <li>a description of the logic used to develop the PMP that demonstrates the connection between the findings from the analysis of the relevant data and the plan. (Ex: What we learned - What we are going to do with what we learned)</li> </ul>			<p>PD-The description provided lacks detail regarding the connection between the findings and the development of the action steps in the plan.</p> <p>VLD – The description does not include a connection between the findings and the development of the action steps in the plan. OR No description was provided.</p>

## II. PLAN TEMPLATE

**Strategy I:** Provide and implement a curriculum that improves student achievement.

Required Elements	A response that meets the requirement will include:	Comments		
Action Steps	<ul style="list-style-type: none"> <li>action steps for each strategy are based on the findings from the analysis of relevant data.</li> </ul>			<p>FD-One or more action steps provided were based on the findings but are better aligned to Strategy [#].</p> <p>PD-One or more of the action steps provided are not based on the findings from the analysis of relevant data.</p> <p>VLD-The action steps provided are not based on the findings from the analysis of relevant data.</p>

	<ul style="list-style-type: none"> <li>action steps for each strategy are sequential, timely, and contribute to the school's ability to meet the identified end target(s).</li> </ul>			<p>PD-The majority of the action steps provided are sequential and timely, and contribute to the school's ability to provide and implement a curriculum that improves student achievement.</p> <p>VLD-The majority of the action steps provided are not sequential or timely, or contribute to the school's ability to provide and implement a curriculum that improves student achievement.</p>
	<ul style="list-style-type: none"> <li>action steps for each strategy, to the extent appropriate, complement and support the other strategies.</li> </ul>			<p>PD-The majority of the action steps provided complement and support the other strategies.</p> <p>VLD-The majority of the action steps provided do not complement and support the other strategies.</p>
	<ul style="list-style-type: none"> <li>action steps for each strategy include artifacts that provide evidence of the implementation of each action step.</li> </ul>			<p>PD-The majority of the evidence includes tangible items that demonstrate the implementation of each action step.</p> <p>VLD-The majority of the evidence does not include tangible items that demonstrate the implementation of each action step.</p>
Allocated Resources	<ul style="list-style-type: none"> <li>adequate resources, i.e. time, money, personnel, etc. to implement the action steps that support the strategies.</li> </ul>			<p>PD-The majority of the action steps were not Supported with sufficiently identified resources.</p> <p>VLD-The majority of the action steps were not supported with sufficiently identified resources.</p>
<b>Strategy II:</b> Develop and implement a plan for monitoring the integration of the Arizona Academic Standards into instruction.				
<b>Required Elements</b>	<b>A response that meets the requirement will include:</b>	<b>Comments</b>		
Action Steps	<ul style="list-style-type: none"> <li>action steps for each strategy are based on the findings from the analysis of relevant data.</li> </ul>			<p>FD-One or more of the action steps were based on the findings but are better aligned to Strategy [#].</p> <p>PD-One or more of the action steps provided are not based on the findings from the analysis of relevant data.</p> <p>VLD-The action steps provided are not based on the findings from the analysis of relevant data.</p>

	<ul style="list-style-type: none"> <li>○ action steps for each strategy are sequential, timely, and contribute to the school's ability to meet the identified end target(s).</li> </ul>			<p>PD-The majority of the action steps provided are sequential and timely, and contribute to the school's ability to develop and implement a plan for monitoring the integration of the Arizona Academic Standards that improves student achievement.</p> <p>VLD-The majority of the action steps provided are not sequential and timely, or contribute to the school's ability to develop and implement a plan for monitoring the integration of the Arizona Academic Standards the improves student achievement.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy, to the extent appropriate, complement and support the other strategies.</li> </ul>			<p>PD-The majority of the action steps provided complement and support the other strategies.</p> <p>VLD-The majority of the action steps provided do not complement and support the other strategies.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy include artifacts that provide evidence of the implementation of each action step.</li> </ul>			<p>PD-The majority of the evidence includes tangible items that demonstrate the implementation of each action step.</p> <p>VLD-The majority of the evidence does not include tangible items that demonstrate the implementation of each action step.</p>
Allocated Resources	<ul style="list-style-type: none"> <li>○ adequate resources, i.e. time, money, personnel, etc. to implement the action steps that support the strategies.</li> </ul>			<p>PD-The majority of the action steps were supported with sufficiently identified resources.</p> <p>VLD-The majority of the action steps were not supported with sufficiently identified resources.</p>
<b>Strategy III:</b> Develop and implement a plan for monitoring and documenting student proficiency.				
<b>Required Elements</b>	<b>A response that meets the requirement will include:</b>	<b>Comments</b>		
Action Steps	<ul style="list-style-type: none"> <li>○ action steps for each strategy are based on the findings from the analysis of relevant data.</li> </ul>			<p>FD-One or more action steps provided were based on the findings but are better aligned to Strategy [#].</p> <p>PD-One or more of the action steps provided are not based on the findings from the analysis of relevant data.</p> <p>VLD-The action steps provided are not based on the findings from the analysis of relevant data.</p>

	<ul style="list-style-type: none"> <li>○ action steps for each strategy are sequential, timely, and contribute to the school's ability to meet the identified end target(s).</li> </ul>			<p>PD-The majority of the action steps provided are sequential and timely, and contribute to the school's ability to develop and implement a plan for monitoring and documenting student proficiency that improves student achievement.</p> <p>VLD-The majority of the action steps provided are not sequential and timely, or contribute to the school's ability to develop and implement a plan for monitoring and documenting student proficiency that improves student achievement.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy, to the extent appropriate, complement and support the other strategies.</li> </ul>			<p>PD-The majority of the action steps provided complement and support the other strategies.</p> <p>VLD-The majority of the action steps provided to not complement or support the other strategies.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy include artifacts that provide evidence of the implementation of each action step.</li> </ul>			<p>PD-The majority of the evidence includes tangible items that demonstrate the implementation of each action step.</p> <p>VLD-The majority of the action steps were not supported with sufficiently identified resources.</p>
Allocated Resources	<ul style="list-style-type: none"> <li>○ adequate resources, i.e. time, money, personnel, etc. to implement the action steps that support the strategies.</li> </ul>			<p>PD-The majority of the action steps were supported with sufficiently identified resources.</p> <p>VLD-The majority of the action steps were not supported with sufficiently identified resources.</p>
<b>Strategy IV:</b> Develop and implement a professional development plan that supports effective implementation of the curriculum.				
<b>Required Elements</b>	<b>A response that meets the requirement will include:</b>	<b>Comments</b>		
Action Steps	<ul style="list-style-type: none"> <li>○ action steps for each strategy are based on the findings from the analysis of relevant data.</li> </ul>			<p>FD-One or more action steps provided were based on the findings but are better aligned to Strategy [#].</p> <p>PD-One or more of the action steps provided are not based on the findings from the analysis of relevant data.</p> <p>VLD-The action steps provided are not based on the findings from the analysis of relevant data.</p>

	<ul style="list-style-type: none"> <li>○ action steps for each strategy are sequential, timely, and contribute to the school's ability to meet the identified end target(s).</li> </ul>			<p>PD-The majority of the action steps provided are Sequential and timely, and contribute to the school's ability to develop and implement a professional development plan that supports effective implementation of the curriculum and improves student achievement.</p> <p>VLD-The majority of the action steps provided are not sequential and timely, or contribute to the school's ability to develop and implement a professional development plan that supports effective implementation of the curriculum and improves student achievement.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy, to the extent appropriate, complement and support the other strategies.</li> </ul>			<p>PD-The majority of the action steps provided complement and support the other strategies.</p> <p>VLD-The majority of the action steps provided do not complement and support the other strategies.</p>
	<ul style="list-style-type: none"> <li>○ action steps for each strategy include artifacts that provide evidence of the implementation of each action step.</li> </ul>			<p>PD-The majority of the evidence includes tangible items that demonstrate the implementation of each action step.</p> <p>VLD-The majority of the evidence does not include tangible items that demonstrate the implementation of each action step.</p>
Allocated Resources	<ul style="list-style-type: none"> <li>○ adequate resources, i.e. time, money, personnel, etc. to implement the action steps that support the strategies.</li> </ul>			<p>PD-The majority of the action steps were supported with sufficiently identified resources.</p> <p>VLD-The majority of the action steps were supported with sufficiently identified resources.</p>